

# My Personal Higher Education Application Timeline

|    |                                       |
|----|---------------------------------------|
|    | Total Points Earned                   |
| 36 | Total Points Possible<br>(see rubric) |
|    | Percentage                            |

Name \_\_\_\_\_

Date \_\_\_\_\_

Class \_\_\_\_\_

### Part 1: Steps 1-5 of the Application Process

#### Step 1: Select the schools/programs you would like to pursue.

- What is your anticipated high school graduation date? \_\_\_\_\_
- Select three schools or programs you are interested in pursuing after high school. Identify at least three reasons why you are interested in pursuing each program or school.

|                   | Reason 1: | Reason 2: | Reason 3: |
|-------------------|-----------|-----------|-----------|
| School/program 1: |           |           |           |
| School/program 2: |           |           |           |
| School/program 3: |           |           |           |

#### Steps 2 and 3: Identify major deadlines and select a mentor.

- Use the website for each school/program to research each of the following deadlines.

|                   | Early Application Deadline | Regular Application Deadline | Supplemental Application Materials Deadline | Financial Aid Application Deadline | On-Campus Housing Application Deadline | Course Registration Deadline |
|-------------------|----------------------------|------------------------------|---|------------------------------------|--|------------------------------|
| School/program 1: |                            |                              |   |                                    |  |                              |
| School/program 2: |                            |                              |   |                                    |  |                              |
| School/program 3: |                            |                              |   |                                    |  |                              |

- Identify two mentors who can help you with the application process.

#### Steps 4 and 5: Identify and collect documentation

For each school/program, identify the required documentation and resources you will need to complete the application as well as how you will collect the documentation.

|                   | Required documentation and resources | How each document/resource will be collected? |
|-------------------|--------------------------------------|---|
| School/program 1: |                                      |   |
| School/program 2: |                                      |   |
| School/program 3: |                                      |   |

**Part 2: Create a Planning Calendar**

- When do you need to start the application process: \_\_\_\_\_
- When will the application process conclude: \_\_\_\_\_

On your timeline, color code each step in the application process, and how much time you would need to dedicate to each one. If multiple steps need to be taken during the same week, divide the square in half. Keep in mind other major due dates, holidays, breaks, personal vacations, etc. Use the following color codes:

**Dark Blue = Step 1:** Select the school, or schools, where you'd like to go after high school.

**Yellow = Step 2:** Define the application process for that school.

**Brown = Step 3:** Identify potential mentors who can help you in the application process.

**Orange = Step 4:** Identify data sources—what documents and resources do you need to complete the application?

**Green = Step 5:** Collect documentation.

**Purple = Step 6:** Have your mentors check your application.

**Red = Step 7:** Apply.

**Gray = Step 8:** Follow up.

**Light Blue = Step 9:** Compare offers.

Remember that the amount of time you will need for each step will vary and the process may vary per school/program. Feel free to use outside sources, such as your guidance counselor or the Internet, to get a better sense of how much time each step in the process can take.

| Week                    | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 |
|-------------------------|---|---|---|---|---|---|---|---|---|----|----|----|----|----|----|----|----|----|
| <b>Date (month/day)</b> |   |   |   |   |   |   |   |   |   |    |    |    |    |    |    |    |    |    |
| School/program 1:       |   |   |   |   |   |   |   |   |   |    |    |    |    |    |    |    |    |    |
| School/program 2:       |   |   |   |   |   |   |   |   |   |    |    |    |    |    |    |    |    |    |
| School/program 3:       |   |   |   |   |   |   |   |   |   |    |    |    |    |    |    |    |    |    |

| Week                    | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 | 32 | 33 | 34 | 35 | 36 |
|-------------------------|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|
| <b>Date (month/day)</b> |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |
| School/program 1:       |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |
| School/program 2:       |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |
| School/program 3:       |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |

| Week                    | 37 | 38 | 39 | 40 | 41 | 42 | 43 | 44 | 45 | 46 | 47 | 48 | 49 | 50 | 51 | 52 |
|-------------------------|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|
| <b>Date (month/day)</b> |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |
| School/program 1:       |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |
| School/program 2:       |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |
| School/program 3:       |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |