

Invest in Yourself Note Taking Guide

	Total Points Earned
	Total Points Possible
	Percentage

Name _____

Date _____

Class _____

Directions: Use the prompts provided to take notes during the lesson.

How do you become qualified for a job?

What is a job?	What is human capital?	Examples include:
	What are transferable skills?	Examples include:

Four Categories of Transferable Skills

Write an explanation and provide an example for each category.

<div style="background-color: #e0e0e0; border-radius: 15px; padding: 10px; margin-bottom: 10px;">Interpersonal</div> <div style="border: 1px solid black; border-radius: 10px; width: 80%; height: 80%; margin: 0 auto; margin-bottom: 10px;"></div> <div style="border: 1px solid black; border-radius: 10px; width: 80%; height: 80%; margin: 0 auto;"></div>	<div style="background-color: #e0e0e0; border-radius: 15px; padding: 10px; margin-bottom: 10px;">Analytical</div> <div style="border: 1px solid black; border-radius: 10px; width: 80%; height: 80%; margin: 0 auto; margin-bottom: 10px;"></div> <div style="border: 1px solid black; border-radius: 10px; width: 80%; height: 80%; margin: 0 auto;"></div>	<div style="background-color: #e0e0e0; border-radius: 15px; padding: 10px; margin-bottom: 10px;">Technical</div> <div style="border: 1px solid black; border-radius: 10px; width: 80%; height: 80%; margin: 0 auto; margin-bottom: 10px;"></div> <div style="border: 1px solid black; border-radius: 10px; width: 80%; height: 80%; margin: 0 auto;"></div>	<div style="background-color: #e0e0e0; border-radius: 15px; padding: 10px; margin-bottom: 10px;">Organization</div> <div style="border: 1px solid black; border-radius: 10px; width: 80%; height: 80%; margin: 0 auto; margin-bottom: 10px;"></div> <div style="border: 1px solid black; border-radius: 10px; width: 80%; height: 80%; margin: 0 auto;"></div>
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Why Develop Your Career?

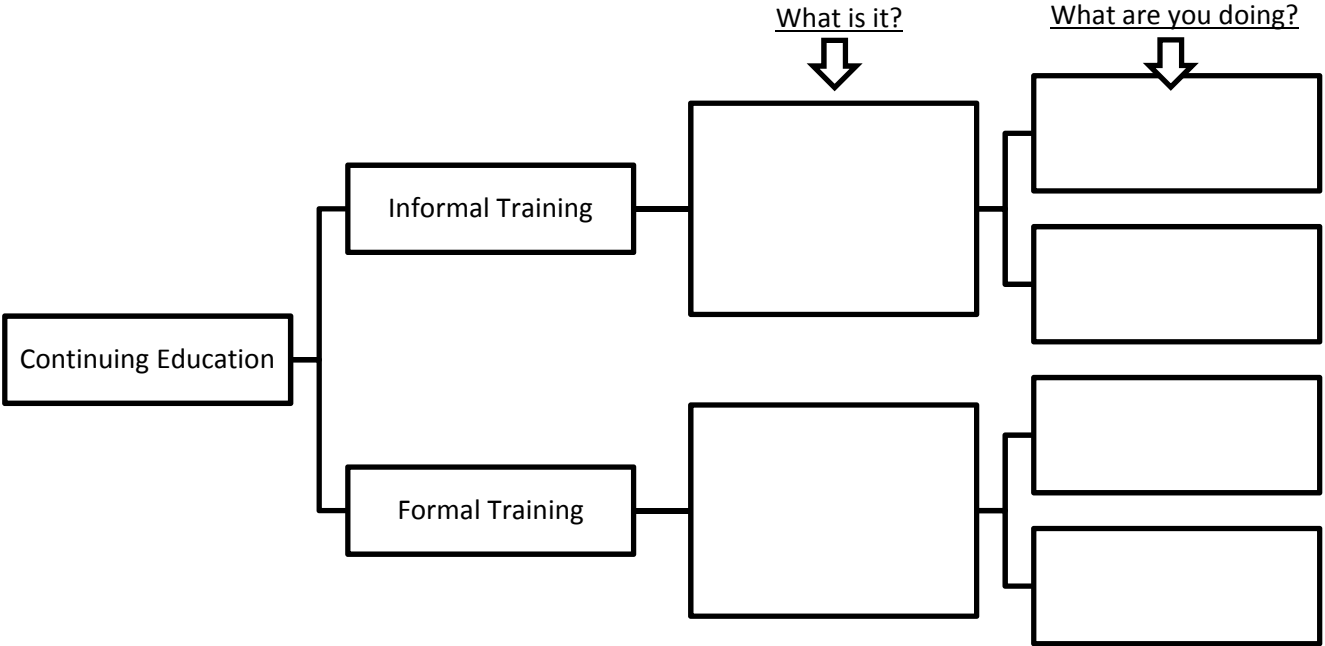
What is a career?

Three reasons to develop your career include:



How do you invest in yourself?

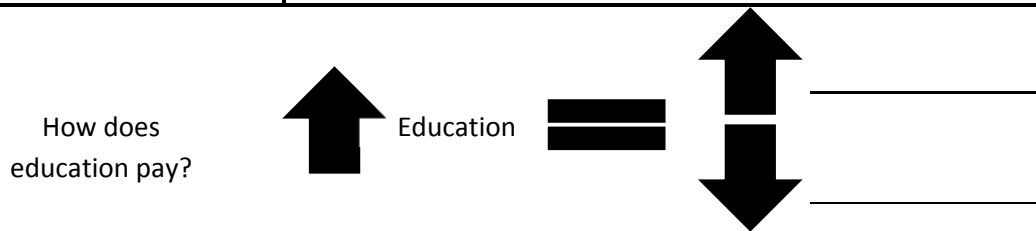
One of the most common and rewarding forms of investing in yourself is continuing education.



Two benefits of formal training and two benefits of informal training include:

Post-secondary education

Type of training	Explanation
<i>Prerequisite = high school diploma or passing of GED test</i>	
Formal training with no degree	
Some college, no degree	
Associate	
Bachelor's	
<i>Prerequisite = Bachelor's degree</i>	
Master's	
Doctorate	
Professional	



Pursuing Continuing Education

Occupations and industries help you determine what type of continuing education to pursue to become qualified for the jobs you are interested in.

An occupation is:	An industry is:	How do career clusters help prepare for employment?
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Your present self impacts your future self! By investing in your human capital today, future job opportunities will be created!

How are you currently investing in your human capital?